

**Cheddleton Parish Council**

**MINUTES OF THE PARISH COUNCIL MEETING HELD IN  
WETLEY ROCKS VILLAGE HALL, MILL LANE, WETLEY ROCKS  
ON TUESDAY, 17<sup>th</sup>. SEPTEMBER 2024.**

**ATTENDANCE** Chairman - M. Ahmad.

Councillor - D.S. Bagnall, M.F. Cunningham, K. Harvey, Mrs. C. A. Lovatt,  
Miss. S.J. Rogers, Mrs. L. Shaw, M.J. Sidley, and T.G. Williamson.

Clerk - Mrs. L.J. Green.

102. **APOLOGIES** - Apologies were received from Councillor Mrs. V.B. Cornes, Mrs. A. Grocott, K. Grocott, M.J. Leeder, O.C. Pointon, Miss. V.L. Salt and M.P. Worthington it was resolved to accept these.
103. **DECLARATIONS OF INTEREST** - There were no declarations of interest.
104. **MEMBERS' SEC. 33 DISPENSATION REQUESTS** - No written applications for dispensations received.
105. **ANNOUNCEMENTS** - Resignation from Councillor M.J. Leeder for Cheddleton Ward. The Clerk reminded all members to declare any interests and to refer to the code of conduct. Reverend Hope sent his apologies for tonight's meeting. There are two vacancies on Committees as Councillor Pointon has requested to be removed from the Community/Craft Centre Management Committee (CCMC) and Councillor Mrs. A. Grocott from F&C/Cheddleton Playing Field Committee. Councillor Mrs. Lovatt asked to join the F&C/Cheddleton Playing Fields Committee, and the vacancy will remain open for CCMC and re-elect Vice-Chair. The Methodist Church are now charging for its use for meetings, so it was agreed to stop using it. Gifts have been given to Keith Walker for his 90<sup>th</sup> Birthday and Mrs. Burgess received flowers for her birthday.
106. **PUBLIC QUESTION TIME** - No members of the public were present.
107. **MINUTES OF THE MEETING 23<sup>rd</sup>. JULY 2024** - It was resolved to accept these as a true record and signed by the Chairman.
108. **MATTERS ARISING THEREFROM:** - No matters were raised.
109. **BARNEY WILLIAMS - ADVANCED PROTEINS - PLOUGH BANK PARKING RESTRICTIONS** - The Clerk reported that Barney was unable to attend, and we are waiting for Councillor Worthington to get details from Highways what is required so we this will remain as an agenda item. Councillor Ahmad will approach County Councillor Mark Deaville and our liaison officer David Rushton.
110. **GROUND MAINTENANCE ISSUES/HANDYMAN/BUILDING WORKS** - The Clerk reported that the handyman has installed the door and two windows. The Handyman has suggested a trade account with AM Windows & Doors as they can supply materials cheaper than Travis Perkins. Councillor Cunningham asked where they are based. The Clerk noted that they are at Leekbrook so easier to collect materials from, so it was agreed to have a trade account with them. One of the new signs at St. Edward's Lawn Cemetery on the blind bend has been removed by someone so a replacement has been purchased at the cost of £16.50 and installed.

- 110. GROUND MAINTENANCE ISSUES/HANDYMAN/BUILDING WORKS (Cont'd...):** - As part of the risk assessment at The Asylum Burial Ground a tree root has been removed from the path and in Cheddleton Lawn Cemetery the Oak seat has been repaired and varnished. A new lock has been installed in the toilets at the Craft Centre because it would not unlock. The internet has been installed at the Community Centre as agreed. The grass cutting responsibility by Your Housing has still not been cut since we instructed Jim to tidy it up. They have been invoiced for his works. There are several low cables on St Edwards Lawn Cemetery which have been reported to Western Power. The Lengthsmans Scheme which we have applied for each year should be received in the next week or so £400 towards our costs. There has been a complaint made about the gully being untidy, so this was reported to SMDC and cleared the very next day.
- 111. UPDATE COMMUNITY CENTRE PARKING PERMIT REVIEW** - The Clerk reported that Councillor Miss. Rogers is willing to investigate the matter, and that Reverend Hope had raised the question of parking on Hollow Lane. Councillor Miss. Rogers is happy to do some research by speaking to residents initially and has produced some questions to get ideas and solutions to helping alleviate the problem of parking. The Clerk reported that there are two further people requesting parking permits. We did discuss about making some further spaces at the Community Centre. Councillor Bagnall stated that the permit price is not enough. Councillor Mrs. Lovatt supports the consultation with residents. The restriction for parking outside Chapel House is in the wrong location and time is inappropriate. Councillor Miss. Rogers requested two months to bring back to members. Councillor Harvey asked how are you going to get around the bias of people who live there. They must be given options. Councillor Miss. Rogers stated that the initial conversations will be to then consult on options in November. Councillor Williamson suggested pay & display as it is fair that all people pay. Councillor Mrs. Shaw stated need to leave parking for hirers of the Community Centre. Councillor Miss. Rogers will report back at the November Meeting.
- 112. LEEK RADIO CRAFT CENTRE MEETING ROOM - LICENCE AGREEMENT** - The Clerk reported that she has received the PAT Testing documentation and Public Liability Insurance and payment for September from Leek Radio but that they have now got a new place to move to from 1<sup>st</sup> October.
- 113. UPDATE TENDER PROCESS FOR GROUNDS MAINTENANCE/ LENGTHSMAN DUTIES FROM 1/4/25** - The Clerk needs to get together with Jim to allow Councillor Williamson to go through what he does to prepare the document.
- 114. UPDATE ON THE RESTORATION OF THE BUTTERCROSS - HERITAGE ENGLAND FUNDING GRANTED** - Councillor Harvey reported that we have had to make the decision to wait until next April for the restoration works on the cross as conservators require a lead time and works need to be done in better weather. The other works can commence with funding from Staffordshire County Council for materials and other contributors.
- 115. QUOTE FOR ST. EDWARD'S LAWN CEMETERY WORKS** - The Clerk reported that our handyman has priced up works based on the plan Councillor Ahmad had designed. The total cost in the region of £800. Proposed by Councillor Cunningham, seconded by Councillor Miss. Rogers.
- 116. COMPLETION OF TOLL BAR PLAYING FIELDS - REPLACEMENT OF TRIM TRAIL/ DRAINAGE WORKS** - Councillor Ahmad thanked everyone who took part in the opening of the new equipment and the Clerk circulated photos of the event and will complete details to the National Lottery of the use of the grant and send them copies of the photos.

- 117. FUNDING FOR FUTURE PROJECTS - CHEDDLETON PLAYING FIELD/ COMMUNITY CENTRE/ VIBE2THRIVE** - The Clerk reported that she has contacted two specialists who are able to search for funding and complete applications to obtain as much grant funding as possible towards the projects required. Support Staffordshire will also support us with any applications. Councillor Mrs. Lovatt proposed investigating them to see what they can offer, seconded by Councillor Cunningham. Vibe2thrive were at our meeting last month and we agreed to discuss if we would fund a course, and it was agreed that the Parish Council is not the right organisation to fund the course. The Clerk reported that the LED lighting in the Community Centre which we did part of last year and there is further funding via Staffordshire County Council - Climate Action Fund, therefore an application has been submitted to fund the rest of the building. Councillor Cunningham asked about Cheddleton Playing Field Deed of Dedication and does it need to be signed again. The Clerk stated that there have been changes made so the updated version needs to be signed.
- 118. EVENTS - CALDON CANAL 50<sup>th</sup>. ANNIVERSARY OF RE-OPENING, REMEMBRANCE SUNDAY & VE DAY 80** - Councillor Ahmad explained that The Caldon Canal 50<sup>th</sup>. Anniversary of the Re-opening event has been funded by Councillor Pointon from the Councillors' Community Initiative Fund for District Councillors, being £150 to fund the event. Councillor Miss. Rogers explained that it is taking place at the Red Lion Pub on Saturday 21<sup>st</sup>. September between 2pm & 6pm. All welcome to attend there will be live music, quiz, and community groups on hand to meet people. Cheddleton Cancer Research will be attending and fundraising. The Clerk reported that Remembrance Service in November where we lay 4 Poppy Wreaths at Cheddleton & Wetley Rocks Memorials, one on the gates of the Asylum Burial Ground and in Cheddleton Community Centre next to the memorial in the entrance hall. These will be purchased from Royal British Legion. The Clerk reported that the VE Day 80 Anniversary is coming up 8<sup>th</sup>. May 2025, with the lighting of the beacon and funding will be available for an event from Staffordshire Moorlands District Council. The funding has been received for the Bag Piper at the D Day 80 Event in June.
- 119. UPDATE HIGHWAYS ISSUES WITH SCC - PARK LANE & STATION ROAD, CHEDDLETON - FLOOD ISSUES - CHEADLE ROAD, CHEDDLETON - ROAD MARKINGS/ ZEBRA CROSSING - SPEED CAMERAS IN THE PARISH** - The Clerk reported we met with David Rushton the Highways Liaison Officer on Park Lane and with the residents and he has reported back the plan for works to alleviate the drainage issues and that they will be implemented in the next couple of months by Staffordshire County Highways. This is a great step forward and pleased that he has been able to get the funds to implement works as discussed on the day with residents. Flooding on Station Road the gullies have been cleared and investigation works are taking place as the road is sinking in places. Re-surfacing of the road between Station Road and Grange Road was completed but the line marking was not completed so The Clerk highlighted this with Staffordshire Highways especially the zebra crossing which is used by school children. This has been completed again thanks to David Rushton but the belisha beacon is still missing on the zebra crossing. Councillor Mrs. Lovatt reported that in front of Moorside School there is now single yellow line. The Clerk had been made aware of the dangerous condition of the speed cameras so will report this to Staffordshire County Council. The Bridge on Basford Bridge Lane has been reported as damaged.
- 120. AMEY REPORT 4398944 - 141, CHEADLE ROAD, CHEDDLETON - HARDCORE ON THE PAVEMENT** - The owner has been sent an enforcement letter from SCC.

121. **AMEY REPORT 4398950 - BEECH AVENUE, CHEDDLETON - WEEDS** - Not able to identify any defects posing a risk - 2/8/24.
122. **AMEY REPORT 4400521 - 121, OSTLERS LANE, CHEDDLETON, OVERGROWN VERGE** - Reported as the resident is unable to cut the verge so reported to SCC. Not urgent. Councillor Miss. Rogers stated she would go and clear it.
123. **AMEY REPORTS - HOLLOW LANE, CHEDDLETON - ROAD ISSUES** - All various issues at the bottom end of Hollow Lane.
124. **UPDATE ON DEFIBRILLATORS** - Councillor Miss. Rogers reported that the Wetley Rocks Village Hall battery issue will be looked at by AEDdonate. There is a laminated sheet on the Pointon's Park Defib with details of where to contact etc it would be a clever idea to do this for each defib giving details of the closest hospital etc. This is something we can do and laminate to display next to each defib.
125. **CANAL & RIVER TRUST REPORTS /UPDATE ON ISSUES - ROAD LEADING TO WILLOW COTTAGE** - The Clerk had nothing to update as Councillor Pointon is not in attendance.
126. **UPDATE HEALTH & SAFETY POLICY / SAFEGUARDING FOR ADULTS & CHILDREN POLICIES** - The Clerk will put this on next agenda with details of the new policy.
127. **INSURANCE RENEWAL** - The Clerk reported that the premium is £2,795 from 1<sup>st</sup> October 2024. Councillor Mrs. Shaw proposed paying the premium, seconded by Councillor Cunningham. Members agreed.
128. **MEMBERSHIP RENEWAL - SUPPORT STAFFORDSHIRE** - The Clerk reported that the membership is due for renewal at £25 for the year. Members agreed to pay this.
129. **RENEWAL OF SOFTWARE PACKAGES NORTON/MICROSOFT** - The Clerk reported that Norton is £29.99 & Microsoft £59.99 subscriptions are due and needed for the Council Computer. Proposed by Councillor Cunningham, seconded by Councillor Ahmad. Members Agreed.
130. **COMPLETION OF THE AUDIT FOR THE YEAR ENDED 31<sup>st</sup>. MARCH 2024** - The Clerk reported that the Audit has been completed and that there is minor scope for improvement because a box was left empty instead of having zero. The completion notice will be put up on our website and our noticeboards.
131. **COUNCIL WEBSITE/EMAIL ADDRESSES (.gov.uk)** - The Clerk explained that as part of the Audit it has been highlighted that the Practitioners Guide March 2024 has recommended that all Councils should have a .gov.uk domain for their website and email addresses to assist with GDPR. Easy Websites contacted as there is government funding available of £100 to switch but must be provided by recommended supplier. We can approach our own website provider who can purchase a .gov.uk domain for £30 + VAT for the year and they can host our current website and move our email addresses over for us which is the simplest way forward. Members agreed.
132. **REPORTS OF COMMITTEES AND OUTSIDE BODIES** -
- a. **Planning & Amenities Committee**
  - b. **Community/Craft Centre Management Committee.**

- c. **Reports of Outside Bodies** - SMDC, SLCC Staffordshire Branch Meeting 12/9/24 – New reporting app for potholes. There is a suggested list of contractors for Staffordshire. National Conference 8<sup>th</sup> & 9<sup>th</sup> October, Parish Assembly 12/9/24 next meeting is 21/11/24 & Working Groups (Strengthening Relationships with Town & Parish Council's). The Clerk reported on the meeting and potential newsletter from Staffordshire Moorlands. Next Councillor Working Group 16/10/24.

133. **ACCOUNTS** - See attached reports of accounts authorised for payment. All members received Bank Reconciliation, payments, receipts, ear-marked reserves, and budgets as spent to date.

**\*Authorised under Sec. 137 of the L.G.A. 1972 'Free Resource'\***

134. **CORRESPONDENCE** -

- a. The Beatrice Charity. Requested the Chairman to take part by waving off the boat when it is running.
- b. NHS Urgent Treatment Centres.
- c. Staffordshire County Council Communities Strategy - Meetings in August.
- d. St. Edwards Lawn Cemetery - Missing items.
- e. Curry Night 26/9/24 & Wedding Fair 20/10/24 - SMDC Chairman's Charity Events.
- f. Staffordshire Village Halls Network Meeting - Monday 21<sup>st</sup> October 2024 at Weston Village Hall. Councillors Miss. Rogers & Ahmad will attend.

135. **PUBLIC QUESTION TIME** - No members of the public were present.

Chairman  
22<sup>nd</sup>. October 2024.